

01/12/2017

A meeting of the IOAC was held on 01/12/2017 at 11.00 am in the Principal's Office. The meeting was presided over the Principal Dr. Jacob Chandy. The following members attended the meeting.

Dr. Ranjith Mathew Abraham (Coordinator)
 Mrs Anu Mathews (Vice-Principal)
 Dr. Nair Anup Chandrasekharan
 Dr. Divya S.
 Dr. Lynnette Joseph
 Dr. Anne Angeline Abraham
 Dr. Deepthi G.R.
 Dr. Asha Ramachandran
 Ms. Merin George.

The following matters were discussed.

1. To encourage the conveners of the Women's Cell and Women Study Unit to organise more women empowerment activities as pointed out in the NAAC peer team report. Dr. Deepthi G.R. was entrusted with the responsibility.
2. To submit the data for NIRF 2018 (National Institutional Ranking Framework) before the last date. Ms. Merin George was entrusted the responsibility.
3. To submit the AQAR before the last date. Dr. Lynnette Joseph was entrusted with the responsibility.
4. To update all the photographs and news of

all the day to day activities of the college on the college website on a timely basis. Dr Lynette Joseph was entrusted with the responsibility.

The meeting came to a close at 12.00 noon.

Dr. Jacob Chandy
Principal

Ruthmaham
Dr. Ranjith Mathias Abraham
IQAC Co-ordinator

ACTION TAKEN REPORT

1. NIRF 2018 data was submitted before the last date.
2. AQAR 2016-17 was submitted before the last date.
3. Women Empowerment Activities including Self Defence Training for women, Floral Arrangement Training, Class on Health and Nutrition, Fabric Painting Training was organised.
4. Timely updation of college website was done.

Ruthmaham